

SensorCAT Process for Submitting the Proposal in COEUS

FOR PROPOSALS WITH MATCHING FUNDS

COEUS Proposal Requirements

- Project Titles Title must begin with "Sensor:"
- Aggregator Role must be assigned to both
 1. Peter Skholnikov
 2. Contracts Administrator for your department
- Conflict of Interest Form
- COEUS Proposal Form
- Abstract
- Budget Sheet for both Company and SensorCAT

STEPS

1. Project Director will create a COEUS proposal with the above COEUS proposal requirements.
2. Peter Skholnikov will review the COEUS proposal and budget and coordinate any necessary changes with the Project Director.
3. Peter Skholnikov will sign and upload a final version of the approved budget.
4. The Contracts Administrator will review the remainder of the COEUS proposal to ensure compliance with OSP requirements.
5. The Project Director will submit the proposal for approval.
6. The proposal will route to the PD's chair and dean for approval.
7. Serge Luryi and Peter Skholnikov receive notifications that a proposal affiliated with the Center has been submitted.
8. If funded by the Company, the Contracts Administrator will enter into the appropriate agreement with the Company.

FOR PROPOSALS REQUESTING A REDUCED IDC FOR NYS COMPANIES

COEUS Proposal Requirements

- Project Titles Title must begin with "Sensor:"
- Aggregator Role must be assigned to both
 1. Peter Skholnikov
 2. Contracts Administrator for your department
- Conflict of Interest Form
- COEUS Proposal Form
- Abstract
- Budget Sheet

STEPS

1. Project Director will create a COEUS proposal with the above COEUS proposal requirements.
2. Peter Shkolnikov will review the COEUS proposal for applicability of reduced IDC rate for the project.
3. Peter Shkolnikov will sign and upload a final version of the approved budget.
4. The Contracts Administrator will review the remainder of the COEUS proposal to ensure compliance with OSP requirements
5. The Project Director will submit the proposal for approval.
6. The proposal will route to the PD's chair and dean for approval.
7. Serge Luryi and Peter Shkolnikov receive notifications that a proposal affiliated with the SensorCAT has been submitted.
8. If funded by the Company, the Contracts Administrator will enter into the appropriate agreement with the Company.