

Date: Fri, Dec 2, 2022 at 1:46 PM

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Subject: New NIH Policy for Data Management and Sharing - Effective 1/25/2023

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Dear NIH investigators,

I am writing to inform you of the new National Institutes of Health (NIH) [Policy for Data Management and Sharing](#) (DMS) and the resources available to help you comply. The new NIH Policy, effective for proposals submitted on or after January 25, 2023, reinforces NIH's longstanding commitment to making the results and outputs of NIH-funded research available to the public through effective and efficient data management and data sharing practices. The DMS Policy applies to all NIH-funded research that [generates scientific data](#). It requires investigators to prospectively plan for how scientific data will be preserved and shared through submission of a Data Management and Sharing Plan (DMSP). The DMSP will be a mandatory component of grant applications and will be assessed by NIH program staff during the review process. The DMSP, once approved by NIH will become a Term and Condition of the Notice of Award. As research progresses, the DMSP can be updated and re-approved by NIH program staff as it is intended to be a living document. The new NIH Policy also allows expenses needed for sharing and managing data to be included as direct costs in the budget.

In order to help investigators comply with the new Policy, a team consisting of Library, DOIT, and OVPR staff have compiled a list of relevant resources and related guidance. In addition to the links provided below, these resources (and updates) can be found on the University Libraries webpage [NIH Data Management and Sharing Policy Guidance](#). Assistance is also available to help investigators create DMSPs and select among data storage/repository options, including specialized repositories hosted by NIH. The SBU team is also evaluating additional options for data storage and sharing.

#### Researcher Tools and Resources:

##### SBU Library Resources

- [NIH Data Management and Sharing Policy Guidance](#)
- Zoom Presentation, December 20, 2022: [Are You Ready? Preparing for the New NIH Data Management and Sharing Plan Requirements](#)

##### NIH Resources

- [NIH Data Management and Sharing Policy](#)
- [The Who, What, Where and When of the NIH Data Management and Sharing \(DMS\) Policy](#)

- [NIH Optional DMS Plan Format](#)
- [NIH Scientific Data FAQs](#)
- [Webinar I: Understanding the New NIH Data Management and Sharing \(DMS\) Policy](#)
- [Webinar II: Diving Deeper into the new NIH Data Management and Sharing Policy](#)

Further Assistance:

- Data Management and Sharing Plans: Contact [Jessica Koos](#) or [Laurel Scheinfeld](#) at the Health Sciences Library
- Grant applications: [Contact your Grants and Contracts Specialist](#)
- Specialized data storage or human subjects de-identification assistance: Contact [David Cyrille](#), the university's Chief Research Information Officer.

Investigators also need to be aware of data retention policies. Federal regulations require that research data be retained for at least three years after the completion of research (45 CFR 46). This period is a baseline, and there may be additional retention requirements based on the discipline or funding source. Note that research data pertaining to IRB-approved research records that include identifiable health information must be retained for seven years after the completion of the research.

With the January 25, 2023, effective date fast approaching, we strongly encourage NIH investigators to review the new DMS Policy well in advance of submission deadlines and allow additional time for preparing DMS Plans.

Regards,

**Richard J. Reeder**  
Vice President for Research