Join our growing Research Administration team as we support the exciting research taking place at SBU.

Listed below are the current open positions throughout our seven departments as of 2/10/22. Click on a link for more information or to apply!

**OFFICE OF SPONSORED PROGRAMS**

**GRANTS AND CONTRACTS SPECIALIST #2104849**
The Grants and Contracts Specialists is responsible for advising on the technical administration of the grants within this position’s portfolio and will stay abreast of any changes in regulations or overall funder policies and practices.

**CONTRACTS SPECIALIST #2104261**
As part of the clinical trials team, the Contracts Specialist will provide comprehensive contract administration for a diverse portfolio of sponsors and partners in support of the University’s sponsored program activity.

**SUBAWARDS AND GRANTS SPECIALIST #2104848**
The Subaward & Grants Specialist is responsible for the day-to-day negotiation, execution, management and administration of outgoing subcontracts, subawards and grants executed under the Office of Sponsored Programs.

**OFFICE OF RESEARCH COMPLIANCE**

**HUMAN RESEARCH PROTECTION PROGRAM (HRPP) ASSISTANT #2200261**
The HRPP Assistant will serve as a resource to the research and participant community through education and outreach efforts, assist in the development and implementation of quality improvement of HRPP compliance and efficiencies, conduct audits of clinical research projects, and provide oversight for research studies managed through reliance agreements.

**INTELLECTUAL PROPERTY PARTNERS**

**LICENSING ASSOCIATE #2200165**
The Licensing Associate will be responsible for managing a portfolio of technologies, including identifying, evaluating, marketing and licensing inventions and software developed by SUNY and Research Foundation faculty and staff.

**OFFICE OF GRANTS MANAGEMENT**

**SUB-AWARD ANALYST #2104659**
The Sub-Award Analyst is responsible for the full life-cycle fiscal management of all outgoing sub awards and contracts that charge to sponsor funded grant and contract awards.

**SPONSORED AWARD ANALYST #2105056**
The Sponsored Award Analyst is responsible for the full life-cycle fiscal management of the sponsor funded grant and contract awards within this position’s portfolio.

**OFFICE OF PROPOSAL DEVELOPMENT**

**PROPOSAL DEVELOPMENT SPECIALIST #2104863**
The Proposal Development Specialist is a unique position supporting Principal Investigators and research teams across campus with the development of their grant applications to external sponsors, focusing primarily on large, complex proposals to federal sponsors.

**PROPOSAL DEVELOPMENT COORDINATOR #2105267**
The Proposal Development Coordinator will provide comprehensive administrative support to SBU Investigators in the development of their grant applications to external sponsors, focusing primarily on large, complex proposals to federal sponsors.

Questions should be directed to Kathleen Green @ kathleen.green@stonybrook.edu or (631) 632-7932.

Stony Brook University/SUNY is an equal opportunity, affirmative action educator and employer.