

# Wolfie Seawolf

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Memorial Sloan Kettering Cancer Center  
1275 York Ave  
New York, NY 10065

Dear Hiring Manager:

I am writing to apply for the position of Care Coordinator at Memorial Sloan Kettering Cancer Center, which I was referred to by Dr. Green, whom I have had the chance to shadow this past year. As an upcoming graduate of Health Sciences at Stony Brook University, with a Public Health concentration, I feel as though I would be a great candidate. Through my experiences with populations suffering with chronic conditions and hospice patients for over 2 years as well as being a medical assistant in a private doctor's office, I am confident that I would be a valuable asset to your company.

Your job listing mentions a need for someone to work collaboratively with a team and effectively monitor a patient progress. Being employed with Northwell Home Health, I have been able to hone my skills by being the liaison between my patients and the care team, families, and coordinators. Documenting and relaying patient progress to the care team was an important aspect of my job because it eliminated risks and prevents rehospitalization. The support I was able to give my patients advanced their care as well as provided them comfort when medical advancement was no longer an option, which is something I would carry through as a Case Coordinator.

Working at Hospice Aide and as a medical assistant at an office, I understand the importance of staying organized in a fast-paced environment. I am able to effectively work in an environment of 8+ patients and document extensive notes using EMR in order to have our team constantly up to date. Additionally, my experiences at school as well as at work allowed me to advance my usage of medical terminology as well as resources for multiple different medical conditions.

I look forward to further discussing my qualifications with you and the Care Coordinator position in more detail. I am available to talk at your convenience either in person or over the phone. Thank you so much for your time and hope to hear from you soon.

Sincerely,

*Wolfie Seawolf*

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