From: <u>Jo-Ann Daniels</u>

**Subject:** SBF February 2021 Monthly Accounting Reports

**Date:** Tuesday, March 9, 2021 11:44:07 AM

The February 2021 monthly accounting reports are available in SBU Reporting and in the ERAS system. For more information on SBU Reporting for Finance and how to get access, please click the link: http://it.stonybrook.edu/services/sbu-reporting.

## **Utilizing the Gift Deposit Form**

Generous contributions go a long way in helping the Stony Brook Foundation to advance the goals and strategic plan for the University. To ensure the efficient and accurate processing of the charitable donations, we ask that you please complete a Gift Deposit Form when sending in the donation. Completion of this form helps the Cash Management staff to make a timely deposit into the SBF account chosen by the Donor, thus proving well needed support to benefit their particular area of interest.

The Gift Deposit Form and Instructions on how to complete the form can be found on the SBF website under the "Depositing Money Into Your Account" section – the direct link is noted below

https://www.stonybrook.edu/commcms/foundation/resources/depositing.php

If you have any questions, please contact us.

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