Wolf Mart Purchase Order Approval Mobile App

Tap 'Approvals'

4	Stony Brook University WolfMart 360		
~	Approvals Take action on documents waiting for approval		
	Receivers		
	Action Items All the important stuff that requires your attention is right here		
ب	Notifications Short notes to notify you of activity in the system		
	Logout		
	III O <		

Tap 'Purchase Orders'

< Approvals	
Requisitions	0
Purchase Orders	1 🔊
Vouchers	0

Tap Approval Folder

< Purchase Orders	
Folders	
My PO Approvals	1 🔊

Tap the desired purchase order



Tap 'Approve'

*Note: A comment can be added prior to approving. Comments cannot be added as a standalone action and must be added as a part of another action.

< Review				
Folder: My PO Appro	vals			
<pre> previous</pre>	1 of 1 Results	next 📏		
Purchase Order: 004943T				
Owner: Total: Discount: Tax1: Tax2: Shipping: Handling: Priority: No. of line items: Suppliers: Assigned To:	George Bowens 3,922.99 USD 0.00 USD 0.00 USD 0.00 USD 0.00 USD 0.00 USD Normal 1 Newegg Business Incorporated Me			
Shipping: Handling: Priority: No. of line items: Suppliers: Assigned To:	0.00 USD 0.00 USD Normal 1 Newegg Business Incorporated Me			
Shipping Information Billing/Payment				
> Accounting Codes				
> Line Items				
Actions				
Comment				
Mobile approva	I			
0	Approve			

Tap 'Return to folder' to return to approval folders

